

Agenda

Waste Credit Governance Committee

Wednesday, 11 December 2019, 10.00 am
County Hall, Worcester

This document can be made available in other formats (large print, audio tape, computer disk and Braille) on request from Democratic Services on telephone number 01905 728713 or by emailing democraticServices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR**
relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Waste Credit Governance Committee
Wednesday, 11 December 2019, 10.00 am, County Hall,
Worcester

Membership: Mr P Grove (Chairman), Mr R C Adams, Mr R W Banks, Mr A I Hardman, Dr C Hotham, Mr L C R Mallett, Mr P Middlebrough and Mr P A Tuthill

Agenda

| Item No | Subject | Page No |
|----------------|---|----------------|
| 1 | Named Substitutes | |
| 2 | Apologies/Declarations of Interest | |
| 3 | Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services in writing or by email indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 10 December 2019). Further details are available on the Council's website. Enquiries can be made through the telephone number/e-mail below. | |
| 4 | Confirmation of Minutes To confirm the Minutes of the meeting held on 18 October 2019. (previously circulated – pink pages) | |
| 5 | Technical Update - EFW Plant Reporting Requirements | 1 - 6 |
| 6 | Risk Register | 7 - 14 |
| 7 | Work Plan | 15 - 18 |

Agenda produced and published by Simon Mallinson, Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP

To obtain further information or a copy of this agenda contact Simon Lewis, Committee Officer on 01905 846621, slewis@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's website

Date of Issue: Tuesday, 3 December 2019

This page is intentionally left blank

WASTE CREDIT GOVERNANCE COMMITTEE 11 DECEMBER 2019

TECHNICAL UPDATE – EFW PLANT REPORTING REQUIREMENTS

Recommendation

- 1. The Chief Financial Officer recommends that:**
 - a) The main categories of reports or information that the Borrower must regularly produce and the Senior Term Loan Facility Agreement (STLFA) Assurance Statement for the Council and operating update attached as Appendix 1 be noted;**
 - b) The update on the financial model and ratio analysis be noted; and**
 - c) The Committee consider whether to report any matters to Council.**

Introduction

- 2. As set out in its Terms of Reference, the Committee will be advised by external financial, technical and legal advisers on behalf of the Council's Section 151 Officer. This report covers the reporting requirements post completion.**
- 3. The Council commissioned Ashurst LLP to identify the Borrower's Regular Reporting Obligations under the Herefordshire and Worcestershire Waste Facility Agreement for the post construction Energy For Waste (EFW) period, as set out in the STLFA**
- 4. The main categories of reports or information that the Borrower has to regularly produce going forward are:**
 - the Ratio Calculations report;**
 - the Ratio Compliance Certificate;**
 - reports in relation to financial and project information; and reports during the operating period**
- 5. The Committee have consistently been informed that the ratio review is overdue (due as at the 31 December 2018) and that the financial model on which the ratio testing is conducted will not be updated until the ongoing savings negotiations and the contract extension between the Council and MWM are concluded.**

6. It was hoped that this would have been finalised as part of the Councils 2020/21 Budget report that is going to Cabinet on the 20th December 2020. As part of this budget report KPMG are supporting the Council in understanding the updated financial model in terms of savings delivery and also any implications that this may have on the affordability of the future loan repayments. The Committee would then be able to assess and report any comments they felt necessary to Council.

7. Unfortunately, this still has not been concluded and at the moment no clear deadline for resolution. Until this is the case and an updated financial model agreed the ratio analysis required cannot be completed.

8. The Historic Annual Debt Service Cover Ratio (“ADSCR”): A historic periodic measure used to assess the project’s ability to service its current debt obligation over the preceding 12-month period was presented at the October Committee along with the signed Ratio compliance certificate.

9. Also provided at the last Committee was the 'cash flow after debt servicing' within the current base financial model compared to the 'actual 'cash flow after debt servicing'. This also showed a positive picture where the actual cash flow has been more than the financial model at the end of each quarter.

10. These are not due until the next Committee

Assurance Statement

11. It has been agreed that twice a year, for the March and September Committees, Mercia Waste Management (MWM) would produce a short, high level assurance statement (Appendix 1). The aim being to reassure the Lender (the Council) that there is no material matters which would impair MWM’s ability to repay the Loan in accordance with the Financial Model in the coming period. Another purpose of the statement is to cover the deficiency of the Loan Agreement Reporting in respect of the “Non – EFW” part of the MWM business. Although this is not due an update has been provided for Committee. This now includes also an update on the operations which was previously reported separately

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Specific Contact Points for this report

Rob Wilson

Pensions Investment, Treasury Management & Capital strategy manager

Tel: 01905 846908

Email: RWilson2@worcestershire.gov.uk

Supporting Information

Appendix 1 - the Senior Term Loan Facility Agreement (STFLA) Assurance Statement and Operating update

Background Papers

In the opinion of the proper officer (in this case the Chief Financial Officer) there are no background papers relating to the subject matter of this report.

This page is intentionally left blank

Senior Term Loan Facility Agreement

Assurance Statement for Lenders

1. Audit and Trading

The Company has performed well against the Modelled figures during 2019 as a whole. As reported previously the first half of the year was a good period for us. The second half has unfortunately been impacted by a longer and more costly shutdown than expected for Energy from Waste Plant. The outage incurred both greater costs and as it took longer the loss of income was higher than planned. The Company as a whole outperformed in November and we expect to have a satisfactory outturn for the year.

In looking forward the Company continues to perform well across the more than twenty locations it operates from and continues to succeed in terms of the contractual Recycling and Recovery targets it has as part of the Service agreement with the Councils. The recycling market continues to be of concern with further price falls experienced. Additional risks relating to the plans of the main political parties in respect of the Minimum Wage and Corporation Tax, among other matters, in the Party's election manifestos are now apparent.

2. Loan Repayment

The payments due to the Councils at the end of December will be in full and on time. As at the date of this statement, Mercia anticipates being able to continue to make payments as per the Loan Agreement.

3. Buildings, Plant and other Infrastructure

No material problems exist which would require the Lenders attention at any of Mercia's Facilities.

4. Compliance with Environmental Conditions and Permits

As mentioned in the last report, the Environment Agency requested that we investigate a source of noise at the EfW Plant (the Induced Draft Fan). The Company has worked closely and openly with the Environment Agency, the Council and local residents and a course of action has been agreed. Following a Survey in early December a Computer Model will be made enabling fabrication and installation of the measures required to resolve the issue in the first quarter of the new year.

5. Insurance

All appropriate Policies are in place. The Company's claims history remains satisfactory. The non – EfW renewal meeting is due to take place on 5th December. The EfW policy renewal takes place in March.

6. Key Staff

All senior staff remained in their roles during the period and continue in their employment at the date of this Statement.

J W Haywood - Mercia Waste Management 3.12.19

This page is intentionally left blank

WASTE CREDIT GOVERNANCE COMMITTEE

11 DECEMBER 2019

RISK REGISTER

Recommendation

- 1. The Chief Financial Officer recommends that:**
 - a) The open risks set out in the Risk Register are considered; and**
 - b) The Committee consider whether to report any matters to Council.**

Introduction

2. As set out in its Terms of Reference, the Committee will need to review the risks being borne as a result of the funding provided by the Council to Mercia and consider whether the risks being borne by the Council, as lender, are reasonable and appropriate having regard to the risks typically assumed by long term senior funders to waste projects in the United Kingdom and best banking practice.
3. A Risk Register was established which set out the unmitigated and mitigated risks associated with the loan arrangements. Now that takeover is complete and all but two of the risks have expired, they have been reclassified into open and closed. The two remaining open risks have been substantially mitigated.
4. An updated version of the Risk Register was brought to Committee in March 2019 and no further risks have been identified since the last report which is attached as Appendix 1. Members are asked to consider the risks set out in the Register.
5. Members should note that only two risks at this point remain open as the EfW Plant has now achieved completion following Actual Takeover and both assessments of these risks are Green. Also an risk has been added to the register in relation to the impact on the ratio analysis testing of the availability of an updated financial model
6. A copy of the Mercia Waste Loan Facility Repayment Analysis is attached as Appendix 2.
7. At the last Committee, members wanted to understand the reporting mechanisms in place at Herefordshire Council. The papers from this Committee are discussed at Herefordshire Audit and Governance Committee which has the responsibility for Waste Credit. The last meeting where the waste loan review was on the agenda was on the 24 September 2019.

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Specific Contact Points for this report

Rob Wilson

Pensions Investment, Treasury Management & Capital strategy manager

Tel: 01905 846908

Email: RWilson2@worcestershire.gov.uk

Supporting Information

- Appendix 1.1 – Risk Register Open Risks
- Appendix 1.2 – Risk Register Closed Risks for information
- Appendix 2 - Mercia Waste Loan Facility Repayment Analysis

Background Papers

In the opinion of the proper officer (in this case the Chief Financial Officer) the following are the background papers relating to the subject matter of this report:

Agenda papers and Minutes of the meeting of the Waste Credit Governance Committee held on 18 October 2019

Waste Credit Committee Risk Register - Open Risks
December 2019 - Corporate Scoring Terms

| Risk Reference | Description of risk | Gross Impact | Gross Likelihood | Gross Risk Score | Risk control approach | Mitigating Actions | Residual Impact | Residual Likelihood | Residual Risk Score | Assigned to (Risk Owners) |
|----------------|---|--------------|------------------|------------------|-----------------------|---|-----------------|---------------------|---------------------|--|
| a | Default of loan repayments by borrower to lenders due to SPV (Mercia) or HZI falling into administration. | Critical | Medium | 15 | Risk transferred | Due to the security package negotiated by the Councils a fall away analysis indicated that Mercia, its Shareholders and HZI would need to have entered administration at the same time to put at repayment at risk during the construction phase. The maximum exposure to the Councils has been calculated and included within the sufficiency assessment of the Council's reserves. All press articles are scanned regularly for indications of financial strength issues and followed up to ensure counterparty risk is not increased. An example is where ACS Construction and Services S.A., through its subsidiary ACS Services y Concessions S.L., executed the sale recently of its total interest in URBASER S.A. To Firion Investments S.L.U, a company controlled by a Chinese group. The Councils then obtained legal advice that reassured lenders that no action was required by any parties arising from this change in ownership, as there were no changes to the Shareholder (Urbaser Limited). | Substantial | Very Low | 6 | The risk owners are the Section 151 Officers of each Council supported by Ashurst as advisors in case of contract default and Deloitte to monitor Mercia's actual quarterly cash flow tests and cover ratios that have to be maintained by Mercia. |
| f | Mercia loan principal and / or interest repayments are below the required values as per the rates agreed in the STFLA . | Substantial | Very Low | 6 | Risk treated | The Council's treasury team maintain a spreadsheet detailing drawdowns to date and expected future principal and interest payments. This is reconciled to Mercia's repayment spreadsheet and will be matched to principal and interest repayments received from Mercia during the post construction period. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers supported by Treasury and Financing Teams. |
| g | The impact on the ratio analysis testing of the availability of an updated financial model | Substantial | Medium | 15 | Risk treated | The Council's treasury team are seeking KPMG to assess any impact on the ability of MWM to repay the loan regarding an updated financial model. This will also assess the impact on the ratio analysis required. | Substantial | Very Low | 5 | The risk owners are the Section 151 Officers supported by Treasury and Financing Teams. |

Page 9
Key

| | |
|------------------|---|
| High 19 – 24 | Unacceptable Risk: Immediate control/improvement required |
| Medium 8 – 18 | Acceptable Risk: Close monitoring and cost effective control improvements sought. |
| Low 1 – 7 | Acceptable Risk: Need periodic review, low cost control improvements sought if possible. |

Scoring Matrix

| Likelihood | Negligible | Substantial | Critical | Extreme |
|-------------------|------------|-------------|----------|---------|
| Very High | 9 | 19 | 21 | 24 |
| High | 8 | 12 | 20 | 23 |
| Medium | 4 | 11 | 15 | 22 |
| Low | 3 | 10 | 14 | 18 |
| Very Low | 2 | 6 | 13 | 17 |
| Almost Impossible | 1 | 5 | 7 | 16 |
| | Negligible | Substantial | Critical | Extreme |

Impact

This page is intentionally left blank

Waste Credit Committee Risk Register - Closed Risks
December 2019 - Corporate Scoring Terms

| Risk Reference | Description of risk | Gross Impact | Gross Likelihood | Gross Risk Score | Risk control approach | Mitigating Actions | Residual Impact | Residual Likelihood | Residual Risk Score | Assigned to (Risk Owners) | Reason why risk is closed |
|----------------|---|--------------|------------------|------------------|-----------------------|--|-----------------|---------------------|---------------------|--|--|
| b | Construction completion date of EFW is delayed and delays repayment of loan to lenders. | Substantial | Medium | 11 | Risk transferred | Under the contract terms agreed with Mercia, Mercia take all material risk on EFW construction delay and repayment of the loans commenced on planned takeover date 28th February 2017, as set out in the SLFLA and agreed final financial model. Repayments are not tied to the actual construction completion date of 2nd March 2017, rather the planned date. The Council as lender also had the right to call the loan into default if construction was not completed by a long stop date. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers of each Council supported by Ashurst as advisors in case of contract default. | Takeover took place on 2nd March 2017. |
| c | PWLB borrowing rates increase more than estimated in the Councils' prudential borrowing model. Higher rates would reduce the surplus generated on the loan arrangements with Mercia. | Substantial | Low | 10 | Risk treated | The cost of purchasing a financial product to remove this risk (a swaption) from an investment bank was quoted at £20m. The Councils decided to manage the risk through forecasting the forward price for its debt draw downs over the construction period and hold in reserve monies to mitigate this risk where required. The rates accessible by the Councils were lower than the estimate as the low gilt rate environment. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers supported by Treasury and Financing Teams. | Takeover took place on 2nd March 2017. All loan payments have been made to Mercia Waste and the rates gained from PWLB were below those estimated in the prudential model. |
| d | Loan drawdowns are slower than set out in the STFLA. Delayed drawdowns would result in reduced interest payments to the Councils and potentially reduced surplus if PWLB loan rates increase between the expected draw date and actual. | Negligible | Medium | 4 | Risk treated | The Councils borrowed from PWLB at dates in line with drawdown requests from Mercia. Therefore although the Councils will receive reduced interest receipts, less interest will also be paid to PWLB. The Councils monitored market gilt rates actively and had the option to borrow from PWLB up to a year in advance of expected drawdown requests. Regular progress reports were reviewed to ensure the construction programme and the loan drawdowns are requested in line with the plan. | Negligible | Almost Impossible | 1 | The risk owners are the Section 151 Officers supported by Treasury and Financing Teams. | Takeover took place on 2nd March 2017. All loan payments have been made to Mercia Waste. |
| e | Drawdown requests from Mercia are not actioned by the Councils or not actioned within the required contracted time period. | Substantial | Low | 10 | Risk treated | The Council's treasury teams were fully briefed on the actions required to fulfil drawdown requests, checks required and the contracted timeline by the Section 151 Officer and their teams. Drawdowns were all actioned inline with requirements. Since the last Committee, two further drawdowns have been provided and there is a separate analysis available for the Committee outlining planned vs actual drawdowns made. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers supported by Treasury and Financing Teams. | Takeover took place on 2nd March 2017. All loan payments have been made to Mercia Waste within the required contracted time period. |
| g | Default of loan repayments by borrower to lenders due to HZI termination of Interserve Construction Limited (ICL) delaying project completion to after long stop date. | Critical | Medium | 15 | Risk treated | Sponsors provided assurance that they believe HZI undertook the right processes to replace the final ICL work packages and that there was no financial risk to the Sponsors. Sponsors confirmed that their Due Diligence on HZI had not raised any concerns around the company's viability or going concern. The Council as lender had the right to call the loan into default if construction was completed by a long stop date, at which point the negotiated security package, set out in section 'a' above, would have taken effect. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers of each Council supported by Ashurst as advisors in case of contract default. | The final ICL work packages were replaced and takeover took place on 2nd March 2017. |

Waste Credit Committee Risk Register - Closed Risks
December 2019 - Corporate Scoring Terms

| Risk Reference | Description of risk | Gross Impact | Gross Likelihood | Gross Risk Score | Risk control approach | Mitigating Actions | Residual Impact | Residual Likelihood | Residual Risk Score | Assigned to (Risk Owners) | Reason why risk is closed |
|----------------|---|--------------|------------------|------------------|-----------------------|--|-----------------|---------------------|---------------------|--|--|
| h | HZI termination of ICL may weaken negotiated security package due to no single new supplier exceeding £10 million contract value, and therefore triggering EPC Contract Schedule 7 requirements for Collateral Warranty and professional indemnity insurance requirements. The risk is that the Council as lender does not receive the same security package as it had when ICL was in place. | Substantial | High | 12 | Risk treated | In terms of Collateral Warranty, the HZI Collateral Warranty remained in place. Due Diligence was undertaken by Sponsors and the Council as Lender (with the Financial Advisor) confirmed the financial strength of HZI in light of events. There was no issues arising from these reviews. Sponsors agreed to review on a case by case basis the requirement for additional security protections and advised the Council as to its rational for its decision. The Council as Lender had sign off rights and requests were made to the Councils prospectively for Schedule 7 services and retrospectively (based on Sponsor Assurance) for non-Schedule 7 services. Meetings were held for sign off and Council advisors were retained to provide advice. The Councils clearly articulated to Sponsors that there should not be any weakening on the Security Package in place with regard to the Civil Engineering Work. All ICL work packages were replaced and there was no financial impact on Sponsors and therefore no financial impact on the Council as Lenders. | Substantial | Almost Impossible | 5 | The risk owners are the Section 151 Officers of each Council supported by Ashurst as advisors in case of contract default. | The final ICL work packages were replaced and takeover took place on 2nd March 2017. |

Key

| | |
|------------------|---|
| High 19 – 24 | Unacceptable Risk: Immediate control/improvement required |
| Medium 8 – 18 | Acceptable Risk: Close monitoring and cost effective control improvements sought. |
| Low 1 – 7 | Acceptable Risk: Need periodic review, low cost control improvements sought if possible. |

Scoring Matrix

| Likelihood | | | | | |
|-------------------|-------------------|--------------------|-----------------|----------------|--|
| Very High | 9 | 19 | 21 | 24 | |
| High | 8 | 12 | 20 | 23 | |
| Medium | 4 | 11 | 15 | 22 | |
| Low | 3 | 10 | 14 | 18 | |
| Very Low | 2 | 6 | 13 | 17 | |
| Almost Impossible | 1 | 5 | 7 | 16 | |
| | Negligible | Substantial | Critical | Extreme | |
| | Impact | | | | |

Mercia Waste Loan Facility Repayment Analysis

December 2019

Key

| | |
|--|---|
| | Contracted WCC loan repayment paid to WCC |
| | Contracted WCC loan repayment overdue |

| Contracted Repayment Date | Contracted WCC Facility A (Amortising Loan) Repayment Principal £ | Contracted wcc Facility A (Amortising Loan) Repayment Interest £ | Contracted WCC Facility B (Bullet Loan) Repayment Interest £ | Contracted WCC Total Loan Repayments £ | Actual Repayments WCC Total Loan Repayments £ | Actual Repayment Date |
|---------------------------|--|---|---|---|--|-----------------------|
| 30/06/2017 | -1,040,534 | -492,126 | -1,966,009 | -3,498,669 | -3,498,669 | 30/06/2017 |
| 31/12/2017 | -1,958,461 | -713,478 | -3,087,452 | -5,759,391 | -5,759,391 | 31/12/2017 |
| 31/03/2018 | 0 | 0 | 0 | 0 | | |
| 30/06/2018 | -2,526,486 | -648,624 | -3,037,114 | -6,212,224 | -6,212,224 | 30/06/2018 |
| 31/12/2018 | -1,785,384 | -589,580 | -3,087,452 | -5,462,417 | -5,462,417 | 31/12/2018 |
| 31/03/2019 | 0 | 0 | 0 | 0 | | |
| 30/06/2019 | -2,544,044 | -531,450 | -3,037,114 | -6,112,607 | -6,112,607 | 30/06/2019 |
| 31/12/2019 | -1,752,253 | -487,574 | -3,087,452 | -5,327,280 | | |
| 31/03/2020 | 0 | 0 | 0 | 0 | | |
| 30/06/2020 | -2,762,092 | -436,013 | -3,053,893 | -6,251,999 | | |
| 31/12/2020 | -1,442,458 | -361,020 | -3,087,452 | -4,890,931 | | |
| 31/03/2021 | 0 | 0 | 0 | 0 | | |
| 30/06/2021 | -3,091,770 | -314,147 | -3,037,114 | -6,443,031 | | |
| 31/12/2021 | -2,322,963 | -230,047 | -3,087,452 | -5,640,462 | | |
| 31/03/2022 | 0 | 0 | 0 | 0 | | |
| 30/06/2022 | -3,215,011 | -164,927 | -3,037,114 | -6,417,051 | | |
| 31/12/2022 | -2,426,131 | -73,138 | -3,087,452 | -5,586,721 | | |
| 31/03/2023 | 0 | 0 | 0 | 0 | | |
| 30/06/2023 | 0 | 0 | -3,037,114 | -3,037,114 | | |
| 31/12/2023 | 0 | 0 | -3,087,452 | -3,087,452 | | |
| Total | -26,867,587 | -5,042,124 | -41,817,637 | -73,727,347 | -27,045,307 | |

Please note that on 31st December 2023 the obligation for Mercia Waste to repay the Principal value on the Facility B (Bullet loan) of £97,061,268 will be negated as the ownership of the EFW Waste Plant is transferred to the Councils.

This page is intentionally left blank

WASTE CREDIT GOVERNANCE COMMITTEE 11 DECEMBER 2019

WORK PLAN

Recommendation

- 1. Chief Financial Officer recommends that the Committee note and comment on the work plan attached as an Appendix.**

Introduction

2. The Waste Credit Governance Committee was provided with a work plan at the October 2019 meeting to assess what was planned in the future. This has been updated and is attached as an Appendix for comment and agreement

Contact Points

County Council Contact Points

County Council: 01905 763763

Worcestershire Hub: 01905 765765

Rob Wilson

Pensions & Treasury Management manager

Tel: 01905 846908

Email: RWilson2@worcestershire.gov.uk

Supporting Information

- Appendix – Work Plan

Background Papers

In the opinion of the proper officer (in this case the Chief Financial Officer) the following are the background papers relating to the subject matter of this report:

Agenda papers and Minutes of the meeting of the Waste Credit Governance Committee held on 18 October 2019.

This page is intentionally left blank

Waste Credit Governance Committee

Work Plan 2019 to 2021

| No. | Activity | Q4 2019 | Q1 2020 | Q2 2020 | Q3 2020 | Q4 2020 | Q1 2021 |
|-----|--|---------|---------|---------|---------|---------|---------|
| 1 | Operational Reporting | | | | | | |
| 2 | Short Term Loan Facility Agreement (STLFA) Assurance Statement | | | | | | |
| 3 | Ratio Analysis update | | | | | | |
| 4 | Final Accounts Feedback | | | | | | |
| 5 | Risk Register Update | | | | | | |
| 6 | Other Technical updates as required | | | | | | |
| | | | | | | | |

Q1 Jan to March

This page is intentionally left blank